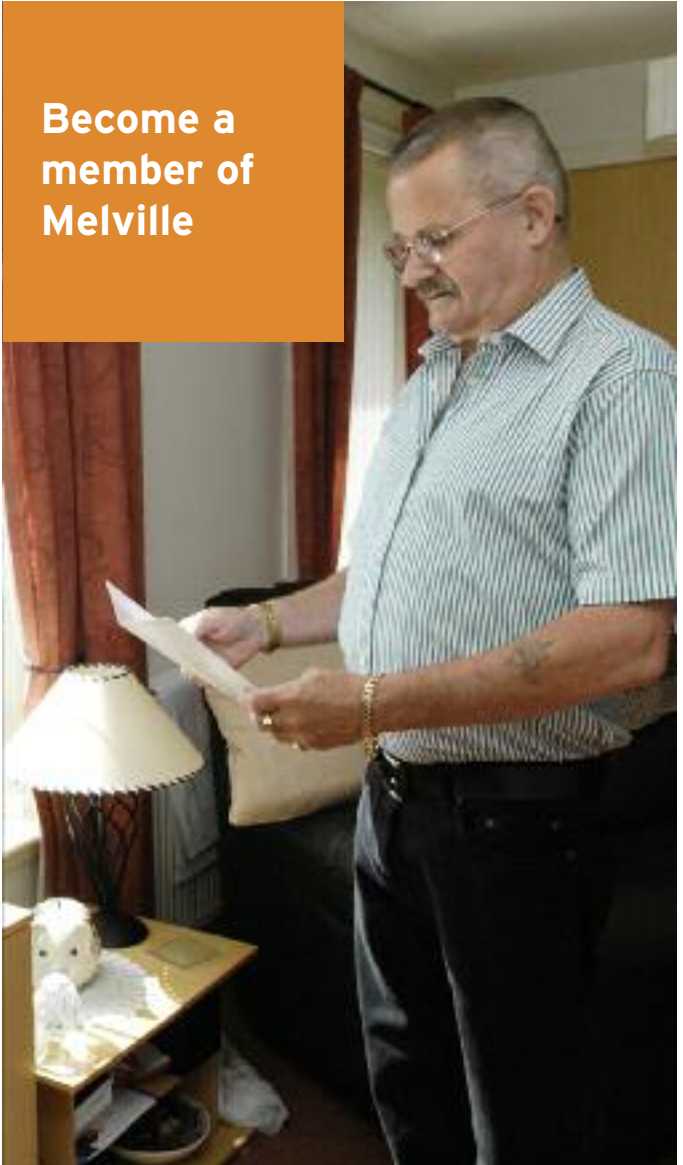


**Become a  
member of  
Melville**



**Our members are crucial**  
to the smooth running of Melville Housing  
Association

# Become a member

**Members are responsible for electing the Board that makes the key decisions on how Melville is run.**

## **How do I join?**

Joining is easy. You can pick up a short application form at our office in Dalkeith, or download one from our website ([www.melville.org.uk](http://www.melville.org.uk)).

## **What does becoming a member cost?**

There is a nominal fee of £1 to become a member. This is for lifetime membership of Melville and IS NOT an annual fee.

## **Can anyone apply?**

Almost anyone can apply. You do not have to be a tenant of Melville to become a member however you do have to be over 16 years of age.

## **Are you looking for particular types of people to join?**

We are happy to consider applications from anyone who wishes to join although the ultimate decision on applications lies with the Board. We do wish to ensure that all sections of the communities we serve are represented in our membership and would therefore particularly welcome applicants with direct or indirect experience of disability and members of ethnic minority groups.

## **What are the benefits to joining and what do you expect from me in return?**

You can get as much or as little as you like out of becoming a member of Melville Housing Association. You can become involved in the running of the organisation and ultimately, should you wish, you can put yourself forward for election to the Board. What we ask in return is that you attend important events such as our annual general meeting so that we can find out your thoughts on the work we're doing and the direction we might take in future.

## How will you inform members of dates and times of meetings?

We will publicise general meetings at least 14 days in advance and make every effort to hold meetings at times and locations suitable for members

## What happens if I move home?

If you move home then you should notify Melville of your new address so that we can continue to send you invitations to events and other important information. Alternatively we can send information by email if you'd prefer.

## Will I be able to cancel my membership?

You can cancel your membership at any time by giving one month's written notice.

For further information on becoming a member of Melville or for an application form:

- Call us on 0131 654 2733
- Visit us at The Corn Exchange, 200 High Street, Dalkeith, EH22 1AZ
- Visit our website [www.melville.org.uk](http://www.melville.org.uk)
- Send an email to [info@melville.org.uk](mailto:info@melville.org.uk)
- Find us on Facebook





## Making a complaint

If you are unhappy with any part of our service please let us know so that we can try to put it right. If, having spoken to us, you are still dissatisfied you can contact the Scottish Public Services Ombudsman within 12 months of the problem first arising. The Ombudsman's details are:

Scottish Public Services Ombudsman  
Freepost SPSO T:0800 377 7330 • ask@spso.org.uk



High Quality Homes • High Quality Services  
Support for Tenants • Support for Communities

## Get in touch

Please let us know if you would like this leaflet in large print, as an audio CD or in a language other than English. Contact us at:

The Corn Exchange  
200 High Street  
Dalkeith  
Midlothian | EH22 1AZ  
T: 0131 654 2733  
F: 0131 663 8855  
info@melville.org.uk  
www.melville.org.uk