



Transferring or Swapping Your Home

If you want to move house you can apply for a transfer or a property swap.

You will need to fill in an application form which we can post or email to you, or you can pick one up from our office in Dalkeith.

You are given points based on your housing need.

Once you are on the waiting list we will not consider you for a transfer if:

- You have rent arrears or bills for outstanding repairs which amount to more than a month's rent
- You have not kept your home in a reasonable condition
- You have not looked after your garden
- We have started legal action against you

You can also apply to your local council for a move. Contact your council directly for details.

Property swaps

Often, a quicker way of moving home is to find someone to swap with. This may be another Melville tenant or a tenant of another landlord such as your local council. You can advertise your home on the property swap section of our website. We can help you do this.

You must get our written agreement before agreeing to move. We will respond within 28 days of receiving your application. We will not agree to an exchange if you or the tenant you are exchanging with:

- Is facing any form of legal action relating to the tenancy
- Have a house that has been designed or adapted for someone with special needs and you do not need these adaptations
- Have any rent arrears or unpaid repairs bills
- Have not kept your home in a good condition
- Have not looked after your garden
- Will be under-occupying or over-crowding our property

