

## FOISA/SAR Register

### Requests and Responses

Which	Date of request	Source	Information requested	Information provided	Date of response	Exemptions	Timescale met
FOISA	07.09.21	Letter from solicitors	SST for former tenancy as well as repairs history during time at property	None. Request passed to insurers who replied on behalf of Melville to say that information already provided as part of previous SAR.	n/a	n/a	n/a
SAR	20.07.21	Email from tenant	SAR for all info held since start of first Melville tenancy.	<ul style="list-style-type: none"> <li>• Almost all information held provided, with redactions. Exception being legally sensitive information relating to ongoing legal dispute.</li> <li>• Some of information requested had been sent under previous SAR therefore fee was charged. This was paid on 4 August 2021 giving us a calendar month to respond from this date.</li> </ul>	03.09.21	Yes	Yes
FOISA	03.05.21	Email from student	Detailed BAME figures requested, primarily surrounding staffing.	<ul style="list-style-type: none"> <li>• All information held provided.</li> </ul>	12.05.21	None	Yes
FOISA	06.04.21	Email from researcher	Detailed information requested for past seven years on allocations, waiting list, stock numbers and rent levels. Also new builds due for completion in 2021/22.	<ul style="list-style-type: none"> <li>• All information held provided.</li> <li>• The only exceptions were requests for waiting list information which we don't hold because we share common housing registers. We provided contact details for the relevant local authorities.</li> </ul>	28.04.21	None	Yes
FOISA	08.02.21	Email from former staff member	Copy of complaint made by former staff member regarding stakeholder's service.	<ul style="list-style-type: none"> <li>• No information provided as we reviewed all the files and there was no written information – also checked with service provider who advised the</li> </ul>		None	Yes

				<p>complaint was made verbally – FOISA applicant advised 12.02.21.</p> <ul style="list-style-type: none"> <li>Applicant then made Subject Access Request under UK GDPR legislation.</li> </ul>			
FOISA	20.11.20	Letter from tenant	<ol style="list-style-type: none"> <li>Chief Executive's salary</li> <li>How much the CEO has received as a retirement package</li> <li>Why Melville is a charity, is it for a tax dodge?</li> </ol>	<ul style="list-style-type: none"> <li>Link provided to salary bands on website.</li> <li>Letter from CEO answering points 2 and 3.</li> </ul>	15.12.21	None	Yes
FOISA	04.07.20	Email from journalist	<p>Extensive information on most areas of operation including:</p> <ul style="list-style-type: none"> <li>Development</li> <li>Rent arrears</li> <li>Rent increases</li> <li>Stock numbers</li> <li>Evictions</li> <li>5 years of complaints</li> </ul>	<p>We provided all of the requested information that we hold. The only exceptions were requests for waiting list information which we don't hold because we share common housing registers. We provided contact details for the relevant local authorities.</p>	03.08.20	None	Yes
SAR	21.06.19	Email from tenant	SAR for all info held since start of Melville tenancy in 2015	<ul style="list-style-type: none"> <li>All information held provided, with redactions.</li> </ul>	19.07.19	?	Yes